



**John Shepherd**  
LETTINGS

[www.johnshepherdlettings.com](http://www.johnshepherdlettings.com)

**ADMINISTRATION SUPPORT TEAM**

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**GUARANTOR'S DETAILS (Strictly Confidential) 1/4**

Agency Name: JOHN SHEPHERD LETTINGS

Agency No. JSL101

Letting Consultant  Branch  Property Ref

Rent £  Between  Start Date  Tenancy   
Pcm Term

Address of Property Applied For:

Applicant Full Name:

Monthly Rental Obligation £

**GUARANTOR'S DETAILS**

(Please complete all sections as fully as possible. Failure to do so will delay the processing of the application)

Guarantor's Full Name

Date of Birth:  Marital Status:

Address (NB: If you have lived at your current address for less than three years please provide addresses and dates covering the previous three years on Page 3)

Current Address

Post Code:  Home Tele:

Work Tel No:  Fax No:  Mobile No

Owner: YES/NO Council Tenant: YES/NO Private Tenant YES/NO With Parents YES/NO  
(Please cross through those that do not apply)

**CREDIT HISTORY:** Have you had any adverse credit history?

YES/NO (if yes please give details on page 4)



## JOHN SHEPHERD LETTINGS GUARANTOR DETAILS (CONTINUED) 2/4

**EMPLOYMENT STATUS:** (if you have been with your current employment for less than six months please provide details covering your employment for the previous six months on Page 3)

Address 1:

Post Code:  From:  To:

Annual Salary £  Annual Commission £

Tele No  Fax No  Email

Your monthly Income will need to be three times the monthly rental obligation. Please provide documentary proof of any additional income if necessary)

**SELF EMPLOYMENT:** (IF YOU ARE SELF EMPLOYED PLEASE PROVIDE DETAILS OF YOUR Chartered Accounts who must have retained by you for a minimum of 12 months)

Your Current Business/Profession:

Name of Accountant:

Accountants Address:

Post Code  Tele No  Fax No:

If you are retired or if you are in receipt of other income please give details (Your monthly income will need to be three times the monthly rental obligation. Please provide documentary proof of any of the following)

Annual Pension £  Annual Investments: £  Annual Benefits £

**PERSONAL REFERENCE:** (This person must have known you for at least three years but cannot be a relative)

Full Name: Mr/Mrs/Ms

Address

Post Code:

Relationship:  Tele No:



## JOHN SHEPHERD LETTINGS GUARANTOR DETAILS (CONTINUED) 3/4

### BANK BUILDING SOCIETY:

Name of Bank/Building Society:

Address & Post code:

Sort Code:  Account Name:

Account No:  Additional Ref No:

I confirm that the above information is true and complete to the best of my knowledge. I have no objection to this information being verified by whatever means necessary. I also give my Employer/Accountant permission to disclose details of my salary/income to: CHECKERS UK LIMITED – 19 BUTTERCUP DRIVE, ELSEA PARK, BOURNE, Lincs., PE10 0PZ

DATA PROTECTION ACT: CHECKERS UK LIMITED is registered with the Data Protection Agency.

Information supplied by you will be held on our computer records in accordance with the company's notification under the Data Protection Act 1998. We may use this information, or share it with our credit reference providers for account administration (including debt tracing and collection), credit, insurance, utility providers, local authorities to make property and rental decisions. We may record sensitive personal data as defined in the 1998 Data Protection Act. We confirm that progress of this application may be made available to agents, landlords and co-applicants. You are entitled to ask for a copy of the information held about you subject to the payment of an administration fee that will be notified to you on application and will not exceed the value set by statute. You have the right to request that it be amended if it is found to be incorrect.

GUARANTOR'S SIGNATURE:  DATE:

### PREVIOUS ADDRESSES

Address 1

Post Code

Dates From:  To:

Address 2:

Post Code

Dates From:  To:

### Address 3

Post Code

Dates From:  To:



**JOHN SHEPHERD LETTINGS  
GUARANTOR DETAILS (CONTINUED) 3/4**

**PREVIOUS EMPLOYMENT DETAILS:**

**Company Name:**

**Address:**

**Post Code**  **Tele No**  **Fax No:**

**Contact Name**

**Employed From**  **To**

**Company Name**

**Address**

**Post Code**  **Tele No**  **Fax No:**

**Contact Name**

**Employed From**  **To**

**Company Name:**

**Address**

**Post Code**  **Tele No**  **Fax No:**

**Contact Name**

**Employed From**  **To**

**CREDIT HISTORY:**

Please give details of any satisfied or unsatisfied County Court Judgements: